

# CITY OF HAMILTON

## MOTION

Council Date: May 24, 2017

**MOVED BY COUNCILLOR J. PARTRIDGE.....**

**SECONDED BY COUNCILLOR A. VANDERBEEK.....**

### **ROTARY LOBSTER & RIB FEST – SPECIAL OCCASION PERMIT LIQUOR LICENCE**

WHEREAS, Hamilton City Council has received Notice (attached hereto as Appendix “A”) from Mr. Ross Bannatyne on behalf of Rotary Clubs of Dundas that they wish to obtain approval for a Special Occasion Permit Liquor Licence to sell alcohol on May 27, 2017 between the hours of 5:00 p.m. and 11:00 p.m. at Harry Howell Arena, 27 Highway 5, Waterdown, Ontario during Rotary Lobster & Rib Fest taking place in Hamilton, Ontario;

WHEREAS, the Alcohol and Gaming Commission of Ontario requires that if a permit holder is not a registered charity or non-profit organization, that a resolution of the Council is required to designate the event as one of municipal significance; and

WHEREAS, the City of Hamilton does not have an objection to the Liquor Licence Serving Time Extension for the following establishment;

#### **THEREFORE BE IT RESOLVED:**

- (a) That the City of Hamilton hereby deems the Rotary Lobster & Rib Fest, being held in the City of Hamilton, Ontario on May 27, 2017, as municipally significant; and,
- (b) That the following applicant be provided a copy of this resolution for inclusion with their application to the Alcohol and Gaming Commission of Ontario:
  - (i) Rotary Clubs of Dundas c/o Ross Bannatyne, Dundas, Ontario.



Hamilton

**LIQUOR LICENCE NOTIFICATION FORM**  
CITY OF HAMILTON

 TEMPORARY EXTENSION PERMIT SPECIAL OCCASION PERMITNAME OF THE EVENT: ROTARY LOBSTER & RIB FESTMunicipal Address of Event: 27 HIGHWAY 5 WATERDOWN (HARRY HOWELL ARENA)

**CONTACT INFORMATION**

(Please print legibly - approval of incomplete or illegible applications may be delayed)

ORGANIZATION: ROTARY CLUBS OF DUNDASCONTACT PERSON: ROSS BANNATYNE

PHONE (DAY):

ADDRESS:

PHONE (EVENING):

CITY: DUNDAS ON

CELL PHONE:

POSTAL CODE:

FAX:

EMAIL:

**EVENT DETAILS**

TYPE OF EVENT:

 INDOORS OUTDOORS PUBLIC EVENT PRIVATE EVENT PARADE SPORT/ TOURNAMENT EVENT/ FESTIVAL OTHER, PLEASE SPECIFY: \_\_\_\_\_

HAS A S.E.A.T. APPLICATION BEEN MADE?

 YES NO CHARITY (Charity number is required) NOT-FOR-PROFIT

(Proof of registration is required)

PLEASE PROVIDE THE LOCATION (IF APPLICABLE):

CITY PARK (NAME): \_\_\_\_\_

BUILDING/ FACILITY NAME/ AREA: HARRY HOWELL ARENA

ROAD(S): \_\_\_\_\_

**ESTIMATED ATTENDANCE**

(Please estimate all that apply)

NUMBER OF OF PEOPLE PER DAY: 1000NUMBER OF PEOPLE FOR THE ENTIRE EVENT: 1000NUMBER OF VOLUNTEERS/ STAFF: 8 SMARTSERVENUMBER OF PARTICIPANTS: 50 VOLUNTEERS\*SMARTSERVE MUST be obtained

\*People involved in the event eg: VENDERS, racers, runners

\*\* IF MORE THAN 5000 PERSONS, APPLICATION MUST BE RECEIVED 60 DAYS PRIOR TO THE EVENT \*\*

**EVENT ELEMENTS**

(Complete to ensure proper permits are processed)

EVENT ON CITY PROPERTY:  YES  NO      ADMISSION FEE:  YES  NO  
 SOUND AMPLIFICATION:  YES  NO      WHEELCHAIR ACCESSIBLE:  YES  NO  
 FOOD:  YES  NO      PAY DUTY POLICE HIRED:  YES  NO  
 FIREWORKS:  YES  NO      IF YES, NUMBER OF PAY DUTY POLICE HIRED: \_\_\_\_\_  
 TENTS/TEMPORARY STRUCTURES:  YES  NO      PRIVATE SECURITY HIRED:  YES  NO  
 IF YES, PROVIDE DIMENSIONS: 12' x 16'      IF YES, NUMBER OF PRIVATE SECURITY HIRED: \_\_\_\_\_

\* BUILDING PERMIT REQUIRED FOR TENTS LARGER THAN 60 m.sq. OR ATTACHED TO A BUILDING

OCCUPANT LOADS OF EACH TENT/ STRUCTURE: N/A - OVER COOKING AREA ONLY

**EVENT DETAILS**

(Provide details to ensure proper evaluation of the application)

EVENT DATE	EVENT TIME	ALCOHOL SERVING TIME
<u>27/05/17</u> DD/MM/YY	START: <u>5:00 pm</u> FINISH: <u>11:00 pm</u>	START: <u>5:00 pm</u> FINISH: <u>11:00 pm</u>
_____ DD/MM/YY	START: _____ FINISH: _____	START: _____ FINISH: _____
_____ DD/MM/YY	START: _____ FINISH: _____	START: _____ FINISH: _____

**APPLICATION CHECKLIST**

(Application will not be processed without the following)

APPLICATION FORM       MAP OF THE EVENT MUST INCLUDE:  
 LCBO LOCATION WHERE APPLICATION IS MADE: DUNDAS ON  
 A. AREA OF THE ENTIRE EVENT  
 B. LOCATION OF LICENSED AREA  
 C. ALL ENTRY/EXITS TO THE EVENT AND LICENSED AREA  
 D. LOCATION OF ALL FIRE CONNECTION IN THE EVENT AND IN THE LICENSED AREA  
 E. WASHRRROM LOCATIONS

**LCBO DETAILS**

**NOTE TO AGCO/ LCBO:**

THIS APPLICATION IS USED BY THE CITY OF HAMILTON AS A NOTIFICATION TO FIRE, BUILDING, HEALTH, CLERKS OFFICE AND THE POLICE SERVICE OF THE CITY OF HAMILTON FOR TEMPORARY EXTENSION AND SPECIAL OCCASION PERMIT LIQUOR LICENCE REQUESTS.

**FOR OFFICE USE ONLY**

DATE RECEIVED: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_  
 FILE NUMBER: \_\_\_\_\_  RESOLUTION REQUIRED  
 NO RESOLUTION REQUIRED

\_\_\_\_\_  
 APPLICANT SIGNATURE

L. ROSS BANNATYNE  
 PRINT NAME

April 13, 2017  
 DATE